

## Eagle Mountain Saginaw ISD

Dear Substitute,

We have the pleasure of notifying you that Eagle Mountain Saginaw ISD is using an automated service that greatly simplifies and streamlines the process of finding and managing substitute jobs in our district. This service from Frontline Education utilizes both the telephone and internet to assist you in locating jobs. The Frontline Absence Management solution is available 24 hours a day, 7 days a week. Frontline uses these methods to make jobs available to substitutes:

1. You can search for and accept available jobs, change personal settings, update your calendar, and personalize your available call times by visiting the Frontline Education website, <https://app.frontlineeducation.com>. If the employee has uploaded lesson plans on the Internet, you will be able to view them online once you take the job!
2. You can also search for and accept available jobs by downloading the Frontline Mobile app on your mobile device. Access the app store on your mobile device and enter "Frontline Education" in the search bar. Click the Get or Install button and install the app.
3. You may interact with the Frontline system by way of a toll-free, automated voice instruction menu at  
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